

Cottesmore Parish Council

The Annual Parish Council Meeting will take place on
Monday 23rd May 2022 at 7:30 pm
in Cottesmore Village Hall

All Councillors are summoned to attend, with members of the public & the press
invited to attend

Unless exempt, attendees may be asked to wear a face covering. Social distancing
measures will be in place and hand sanitiser will be available at the entrance of the
village hall.

Michele Jones
Parish Clerk
18th May 2022

A G E N D A

- Ref: Subject:
001/22 **To elect a Chairman and Signing of Declaration of Acceptance of Office**
- 002/22 To Receive **Apologies for Absence** and consider whether to approve the reasons given
- 003/22 To receive **Declarations of Unregistered Disclosable Pecuniary Interests** in Agenda items and to receive and approve **requests for Dispensations** from members on matters in which they have a registered interest
- 004/22 **Public Time** (15 minutes)
- 005/22 **Appointments – To elect Councillors to the following appointments** and confirm their remit (those currently in post are named below)
- Election of Vice Chairman**
Mr J Meara
- Councillor to be delegate to the Leicestershire & Rutland Association of Local Councils AGM**
Mrs J Patient
- Parish Council Representatives to the Village Hall**
Mrs J Edwards, Mr J Meara and Mrs J Patient. (Mrs J Edwards resigned from the Parish Council during 2021/22).
- The Planning Committee**
Mr N Barker, Mrs J Patient and Miss C Simmonds.
- Grounds Maintenance Co-ordinators**
Mr N Barker and Mr J Meara.
- Play Area Co-ordinators**
Mr N Barker and Miss C Simmonds.

Webmaster

Miss J Clegg and Miss K Bull (Deputy)

Employment and Appeals Committee

Miss K Bull, Miss J Clegg, Mr J Meara and Mrs J Patient

Appeals and Grievance Committee

Mr N Barker, Mrs J Edwards, Mr R Gallacher and Miss C Simmonds. (Mrs J Edwards resigned from the Parish Council during 2021/22)

Independent Adjudicator

Mr C Donovan

Kendrew Barracks Liaison Committee

Miss J Clegg, Mr J Meara and Miss C Simmonds

Police Liaison Committee

Mr J Meara and Miss C Simmonds.

Village Improvement Working Group

Mr N Barker, Miss K Bull, Mrs J Edwards, Mr R Gallacher and Mr J Meara.
(Mrs J Edwards resigned from the Parish Council during 2021/2022)

Armed Forces Champion

Miss J Clegg.

Traffic, Transport and Pedestrian Safety Group

Mr N Barker, Mr C Donovan, Mr R Gallacher, Mr J Meara and Miss C Simmonds.

Allotment Coordinators

Mr N Barker and Miss K Bull.

Environmental Champions

Mrs J Edwards and Miss C Simmonds. (Mrs J Edwards resigned from the Parish Council during 2021/2022)

Cottesmore Parish Council Facebook Page Coordinators

Miss J Clegg and Miss K Bull.

006/22 Resolution to approve and sign **Minutes of the Parish Council meeting** on Monday 11th April 2022

007/22 To update and deal with the **Matters Arising** from the previous Minutes:

(a) Update on installation of CCTV cameras for the multi-court

(b) Advertising/Recruitment of New Parish Councillor

(c) Renewal of Scout Hut Lease

- 008/22 Litter Pick – Saturday 21st May 2022 – Feedback
- 009/22 Consider the Renewal of the Insurance Policy
- 010/22 Decide on Meeting Dates for 2022/2023
- 011/22 Arrangements for the Queen’s Platinum Jubilee on Sunday 5th June - Update
- 012/22 Purchase of Tree and Commemorative Plaque for the Diamond Jubilee
- 013/22 Community Speedwatch 2022 - Update
- 014/22 McNeils – Maintenance Works to Hedge on Patio Area
- 015/22 Cottesmore Recycling Centre – Opening Times
- 016/22 Other Meetings – reports to be circulated in advance
- 017/22 Correspondence:
- (a) Commonwealth War Graves Commission – tour permission request
 - (b) Rutland County Council – Temporary Road Closure Notice for Platinum Jubilee – **see Parish Council website**
 - (c) Request from resident to meet with Councillors to discuss the relocation of the grit bin
 - (d) Invitation from H M Lord-Lieutenant of Rutland to attend a Platinum Jubilee Service on Sunday 5th June 2022
 - (e) Leicestershire & Rutland Playing Fields Association – Request to renew the membership with an annual subscription of £30.00
 - (f) Request from Rocks by Rail to draw down Community Grant awarded of £250.00
 - (g) National Highways – Notification of Essential Maintenance Works – A1 South Witham to Wothorpe Southbound Carriageway – Monday 24th July to end of October
- 018/22 Planning
Applications received for consideration:
- (a) 2022/0571/CAT – 2 The Pastures, Cottesmore – G1. – 11 Sycamore stems on the rear boundary of property next to the road. Reduce height of stems/trees to approximately 3m, to match the height of neighbouring hedge at No.3. The trees at the rear of No.1 have previously been removed.
- 019/22 Planning
Applications approved:
- (a) 2022/0339/PTA – 4 Mill Lane, Cottesmore - 1 no. large oak tree in front driveway – tree to be trimmed away from telephone cables, maximum of 600 mm to be removed from branches surrounding cables
- 020/22 Finance
- | | |
|--|--------|
| Income: | |
| HSBC – Interest | 0.15 |
| Multi Court Light Tokens | 12.50 |
| Allotment Rents – 2022/2023 (from 05.04.2022 – 12.05.2022) | 307.50 |
| Society of Local Councils – Refund | 134.00 |
| Avison Young CLNT | 292.26 |

Expenditure:

To approve the following items -	Net	VAT	Total
Roadman – April 2022			160.87
Clerk's Salary – April 2022			568.05
Leics & Rutland Playing Fields Association			30.00
Elms Landscaping – April 2022	168.00	33.60	201.60
Rocks by Rail 2022/23 Community Grant			250.00
Clerk's Expenses – Postage			6.85

Account Balances:

HSBC Community Account (as at previous meeting (£34,674.62) - £33,558.54

HSBC Business Money Manager (as at previous meeting (£5,350.43) – £5,350.58

021/22 Open Forum

022/22 Date of Next Meeting

The next meeting of the Parish Council is scheduled to be held on
Monday 20th June 2022 at 7.30 pm