

## Cottesmore Parish Council

**All Councillors are summoned to attend a meeting of Cottesmore Parish Council to be held on Monday 16 August 2021, in the Village Hall, Main Street, Cottesmore, at 7.30 PM**

*Kerry Nimmons*

Kerry Nimmons  
Clerk to the Council Dated 11 August 2021

### **AGENDA**

1. To receive **Apologies** for absence and consider whether to approve the reasons given.
2. To receive **declarations of unregistered disclosable pecuniary interests** in agenda items and to receive and approve **requests for dispensations** from members on matters in which they have a registered Disclosable Pecuniary Interest.
3. **Public Time** (15 minutes).
4. To approve and sign the **Minutes of the Meeting** held on 19 July 2021.
5. To update and deal with the **Matters Arising** from the previous minutes

Allotments, including discussion on

- survey of trees
- hub building
- requirements with regard to site access and the locking of gates
- concerns with regard to the public accessing the site
- operation of the procedure for access to the allotment site through the Jubilee Gardens open space for residents of Jubilee Gardens and Old Hall Mews who are allotment holders
- construction of parking spaces
- siting of sheds on plots other than full plots

Village Improvement Working Group.

Cleaning and smartening up of the interpretation board.

Work required to the hedge on the west side of the Community Centre car park.

The arrangements for a litter pick.

The 2020 Certified Inspection Report on the play areas and multi-court and the actions required.

The planting of a tree in the Pastures Paddock.

The Toll Bar bus shelter notice board.

Report of the Risk Related Inspection of trees on Parish Council land.

Community Speed Watch Programme.

Recruitment of the Parish Clerk.

Provision of a Christmas tree for the centre of the village.

## **AGENDA ITEMS**

6. Discuss the Big Green Week

7. Consider the date for the annual meeting of the Council in May 2022.

8. Discuss the possibility of holding a Feast Week in 2022.

9. Consider the provision of a Christmas tree for the centre of the village.

10. Allocate the actions required following the Councillors Village Walk.

11. Discuss the arrangements for Remembrance Sunday, including the purchase of lamp post poppies, and a donation for poppy wreaths.

12. Consider the quotations for the annual inspection of the play areas.

13. Update from the liaison meeting held with representatives of the Village Hall Management Committee, including use of the car park.

14. Discuss what items are to be put on the website.

15. Discuss the provision of two picnic benches for the grassed area adjacent to the Community Centre.

16. Consider the draft 'youth' questionnaire.

17. OTHER MEETINGS (*All reports to be circulated in advance*)

## **18. CORRESPONDENCE**

From a resident – Requesting clarification of the ownership of the allotment site and community orchard and who paid for the allotments.

From a resident – Expressing concern that the Council has advised residents of Jubilee Gardens and Old Hall Mews, who have an allotment plot, that they should use the footway, and not the tarmac road, to access the public open space, and advising that certain resident have no objection to the road being used.

From a resident - Expressing concern that the Council has advised residents of Jubilee Gardens and Old Hall Mews, who have an allotment plot, that they should use the footway, and not the tarmac road, to access the public open space, and advising that they have no objection to the road being used.

From RCC – Advising of the closure of Bridle Lane from 13 September to 15 September 2021.

## PLANNING

### 19. Observations

Ground floor extension.  
64 Harrier Close, Cottesmore. LE15 7BT

### 20. Full Planning Permission

Erection of a wooden lean to log store and shed in the rear garden.  
7 Old Hall Mews, Cottesmore. LE15 7TL.

### 21. Refusal of Listed building Consent

A porch to link main house to outbuilding.  
27 Main Street, Cottesmore. LE15 7DH.

## 22. FINANCE

Income

Interest	0.35
Allotment fees for 2021/22	15.00
Cambridgeshire Community Foundation	5,000.00

To approve the following items

Expenditure	Net	VAT	Total
Roadman – July 2021			154.38
Elms Landscaping Design Limited	160.00	32.00	192.00
Greenbarnes Ltd – Interpretation board rails	100.00	20.00	120.00
Clerk's Salary – July 2021			624.00
Clerk's Expenses – July 2021			20.25

Paid since the last meeting

HC Courts – Phase one of multi-court	23,946.80	4,789.36	28,736.16
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Account Balances

HSBC Community Account (as at previous meeting £1.70)	1.07
HSBC Business Money Manager (as at previous meeting £40,656.66)	15,825.85

Report by Mrs Edwards on Bank Reconciliation Verification Check.

### 23. OPEN FORUM

### 24. NEXT MEETING

The next Parish Council meeting is scheduled to be held on Monday 20 September 2021 at 19.30.

