

**MINUTES OF THE MEETING OF COTTESMORE PARISH COUNCIL, HELD
REMOTELY, ON 19 OCTOBER 2020, USING THE ZOOM MEETING
PLATFORM**

121/20 PRESENT: Mr C Donovan (Chairman), Mr N Barker, Mrs J Edwards, Mr R Hyde, Mr J Meara, Mrs J Patient, Mrs I Reay, Miss C Simmonds, Mrs S Harvey (Ward Councillor) and Mr K Nimmons (Clerk).

122/20 APOLOGIES: Apologies were received and accepted from Mrs S Smith.

123/20 DECLARATIONS OF UNREGISTERED DISCLOSABLE PECUNIARY INTERESTS IN AGENDA ITEMS AND REQUESTS FOR DISPENSATIONS FROM MEMBERS ON MATTERS IN WHICH THEY HAVE A REGISTERED DISCLOSABLE PECUNIARY INTEREST

There were no unregistered disclosable pecuniary interests in agenda items to be declared or any requests for dispensations received from members.

124/20 PUBLIC TIME

Fifteen minutes are allocated to public time, as an opportunity for members of the public to bring matters to the attention of the Parish Council. On this occasion it was not taken up.

125/20 MINUTES OF MEETINGS

Minutes – 21 September 2020

It was proposed by Mrs Patient, seconded by Mrs Reay and agreed that the **Minutes** of the meeting held on 21 September 2020 were correct, and be approved and signed.

Minutes – 5 October 2020

It was proposed by Mrs Reay, seconded by Miss Simmonds and agreed that the **Minutes** of the Extraordinary meeting held on 5 October 2020 were correct, and be approved and signed.

126/20 MATTERS ARISING

Parish Council Taking on the Ownership of the Heath Drive Play Area

The Clerk reported that an updated Transfer Deed had been received and circulated to Councillors for comment. He is waiting for the solicitor to make contact to discuss a number of items contained within the Deed.

Report of the Risk Related Inspection of the Trees on Parish Council Land

The Clerk advised that the planning application for the removal of the trees is yet to be submitted.

Water Collecting on the West Side of the New Build Out on Main Street

The necessary work has still not been carried out. The relevant officer at RCC has been made aware of this and Councillor Harvey is hopeful of providing a date for the work to be undertaken at the next meeting.

Gravel on the Footways Following Road Resurfacing

It was advised that the footways have now been swept.

Replacement of the Toll Bar Bus Shelter Notice Board

The Clerk will follow this up, as the board has not yet been produced.

Action to be Taken in Connection With the Multi-court, Including Possible Repairs, Bearing in Mind Possible Future Uses

Mr Barker is to attend to the damaged boarding and netting surrounding the court.

Speeding Traffic in the Village and Possible Actions to Help with Traffic Calming

The Clerk advised that the two items of traffic calming outstanding from 2018 are included on the recently provided RCC schedule of 'open schemes'.

The newly formed Traffic, Transport and Pedestrian Safety Group has met for the first time. Miss Simmonds is to circulate notes from that meeting, which included consideration of potential further traffic calming measures, and the intention to arrange a meeting with Highways at RCC to determine which of these would be received favourably.

The Use of Rogues Lane by 'Supercars' Attending Track Days at Kendrew Barracks

At a meeting with the Barracks Commandant, it was advised that attendees of Track Days are directed to use Crash Gate One, but that the army are not able to do anything about those using the Main Gate instead.

Trees Adjacent to the Old Chapel House

The Clerk reported that RCC has advised that the tree in question is not an RCC tree, and as such, has been referred for assessment to the Rights of Way team within the Highway Department.

The Actions Required Following the Councillors Village Walk

The schedule, updated following the September meeting, and a number of Councillors walking round with the Highway's Inspector, had been circulated. It was agreed that items originally identified as being the responsibility of the residents be revisited and it be reported back at the next meeting if action is still required.

The Arrangements for Remembrance Sunday

It was advised that there is only to be a short service at Rogues Lane with a wreath laying ceremony with no service at the church or wreath laying at the churchyard.

It was agreed that it would be preferable if there was a wreath laying at Rogues Lane, and then a service in the churchyard, around 11.00 to incorporate the two minutes silence, followed by a wreath laying.

It was felt that the 'main event' should be in the centre of the village that is better for residents to access, with easier parking.

It was proposed by Mr Donovan, seconded by Mr Meara and agreed that two wreaths be obtained and a donation of £80.00 made to the Poppy Appeal.

The Public footpath Between the Scout Hut and Burley Road

The Clerk reported that he had asked the Assistant Public Rights of Way Officer to take a look at the barbed wire fence that is along side the stretch of the public right of way between the football pitch (the pitch nearer to the Burley Road) and the land to the north, to determine what action is required.

It was mentioned that between the length of fence referred to above and the Burley Road, there is a stretch where there is also some barbed wire fencing that is not required, as there is some other fencing inside (to the north) of it. The Clerk was asked to refer this to RCC.

Measures to Address the Problem of Dog Fouling, Including the Purchase of a Further Supply of Fluorescent Marker Paint for Spraying Dog Mess, the Installation of Signs Instructing Dog Owners to Clean Up After Their Dogs, and the Provision of Dog Waste Bag Dispensers

Mr Barker offered to install the dog waste bag dispensers.

Responsibility for the Three Street Lights Outside the Kendrew Barracks Main Gate

It was advised at the meeting with the Barrack's Commandant that the street lights in question are the responsibility of the Barracks, and that it was unlikely that the required repairs will be undertaken in the near future.

Concern About the Condition of the Trees Opposite Nos. 10, 11 and 12 Cresswell Drive

The Clerk reported that RCC had advised that an application for the required work is required for assessment.

The landowner has been advised and has arranged for an Arboriculturalist to look at the trees today.

The New Bus Shelter on Rogues Lane, Serving Harrier Close and Kendrew Barracks

The Clerk advised that a works order is to be raised for a dropped kerb on the north side of Rogues Lane, with the work to be carried out by the end of March 2021.

The Siting of a Football Goal on the Grass Area Adjacent to the Village Hall

It was advised that there are already two goals at the Austhorp Grove Play Area.

It was proposed by Mrs Edwards, seconded by Mr Barker and agreed that the goal be installed on the grass adjacent to the village hall at the north end of the multi-court.

Mr Barker offered to install it.

Update From the Liaison Meeting held With Representatives of the Village Hall Management Committee

Mr Donovan gave a report of the meeting held on 6 October. This included the possibility of the hall re-opening in December.

Mrs Edwards provided a further update. Although it would not be possible to open the Sports & Social Club and the changing rooms, the work undertaken so far, could well allow the hall to be opened in the next week or so.

The pipe for the water supply to the Community Centre was in need of replacing. It was proposed by Mr Donovan, seconded by Mrs Reay and agreed that a trench could be dug on Parish Council land for the installation of the new pipe.

Progress on Formulating the Council's Response to the Regulation 19 Rutland Local Plan, Including Proposed Introductory Remarks

It was proposed by Miss Simmonds, seconded by Mrs Edwards and agreed that the draft produced and circulated by Mr Donovan, with the introduction produced and circulated by Mr Meara, be submitted to RCC in response to the Regulation 19 Rutland Local Plan.

Village Improvement Working Group

Mrs Edwards advised that WARCS, Cottesmore Community Help and the group investigating the provision of a skateboard park, are all independent of the Parish Council.

Mr Meara advised that he is obtaining information on Trim Trails.

The Provision of Allotments

It was accepted that there is a probability that surface water will collect at times, and work would be needed to improve the drainage, and soil quality, on the proposed site.

It was thought that the total area being offered may not be required and that two acres, excluding the area with trees on it, would be sufficient. There are currently seventeen individuals on the waiting list.

It was suggested that it be asked of the National Allotment Society, what would be the optimum length of lease, and that an option to extend the lease be included.

It was proposed by Mr Donovan, seconded by Miss Simmonds and agreed, with Mr Hyde against, that the actions required to progress the project on the proposed site, be undertaken.

The Village Improvement Working Group, in conjunction with Mr Donovan, will draft a response, based on the discussion, to the letter from the land agent.

This will be circulated to Councillors for comment prior to submission.

AGENDA ITEMS

127/20 'COTTESMORE COMMUNITY HELP' UPDATE

Mrs Edwards reported that progress is being made and that it will continue to be an organisation separate from the Parish Council.

128/20 DISCUSS THE 2020 CERTIFIED INSPECTION REPORT ON THE PLAY AREAS AND MULTI-COURT, AND THE ACTIONS REQUIRED

The Clerk had circulated the report in which no medium high, or high risk items were identified. Mr Barker will look at the report to determine what actions are required.

129/20 OTHER MEETINGS

Website Accessibility Compliance held on 30 September 2020

Mr Hyde had circulated a report of the meeting and confirmed that the Parish Council website is fully compliant with the new regulations, except for the size of font used for the minutes and agendas, which the Clerk has now increased from 11 to 12.

Kendrew Barracks Liaison Committee Meeting held on 2 October 2020

Mr Hyde had circulated a report of the meeting, the main points of which were covered under **126/20** above.

130/20 CORRESPONDENCE

From Rutland County Council District Council – Advising of the temporary closure of Burley Road, from the junction with Wenton Close, on 22 October 2020, to undertake carriageway patching works. This was noted.

From Rutland County Council District Council – Advising of the temporary closure of the B668 at the Civic Amenity Site on 22 October 2020, to undertake carriageway patching works. This was noted.

From a resident – Asking if the Council would take over the cutting of the grass at the entrance to Jubilee Gardens from RCC, and if there are any grants available for the provision of trees. It was expected that the grass cutting would be included on the Parish Council schedule from the next season.

From a resident – Expressing concern about the speed of vehicles entering the village along the Greetham Road. This will be covered up by the Traffic, Transport and Pedestrian Safety Group, but it must be recognised that the Police, and to an extent RCC, are the bodies with statutory responsibility in this area.

From a resident – Asking for confirmation that all ‘green convoys’ should be using the crash gate. It was advised that not all ‘green convoys’ would use the crash gate, particularly those arriving from the west.

From Rutland County Council District Council – Advising of a temporary closure of Greetham Road Slip road between its two junctions with B668 Greetham Road on 26 October 2020, to undertake carriageway patching works. This was noted.

From Highways at RCC – Providing an update on the operation of the Highway and Transport Working Group (HTWG), and an update on outstanding items for Cottesmore being considered by the HTWG. This was noted.

From Cottesmore History & Archaeology Group – Thanking the Council for the grant of £600.00 as a contribution towards the project of transcribing the oral recordings of some of the older residents, and enclosing a copy of the book, ‘Voices of Cottesmore’. This was noted.

From Finding Fitness Limited – Making a proposal to run a week long Sports Holiday Club for the Council at a cost of £1,500.00. There was no interest in considering this proposal.

131/20 PLANNING

Observations

Reduce 2 no. low branches of 1 no. Yew (T1) over shed of 2 Mill Lane by 3m, and one low branch from neighbouring 1 no. Yew tree (T2) over garden of 2 Mill Lane.

Clatterpot House, 4 Clatterpot Lane, Cottesmore. LE15 7DW.

It was agreed that there was no objection to this application.

Notice of Decision in Respect of a Section 211 Notice Proposing Work to a Tree or Trees in a Conservation Area

Remove Silver Birch Tree (T1) to just above ground level. Remove two large Ash Trees (T2 & T3) on right hand side to just above ground level. Remove small central Ash Tree (T3) to just above ground level. Pollard Ash Tree (T4) on left hand side at 6m.

26 Main Street, Cottesmore. LE15 7DJ.

Rutland County Council District Council decided not to exercise its powers to make a provisional Tree Preservation Orders in this instance.

132/20 FINANCE

Income

Interest			2.51
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Expenditure	Net	VAT	Total
Roadman – September 2020			151.13
Elms Landscaping Design Limited	152.50	30.50	183.00
JRB Enterprises – Dog bag dispen’s	188.85	37.77	226.62
Graff City Ltd – Chalk Spray x 6	41.45	8.29	49.75
Wickstead Leisure Ltd – Play area inspect’s	180.00	36.00	216.00
Clerk’s Salary – September 2020 and back pay			697.32
Clerk’s Expenses – September 2020			18.00

Payment of the expenditure as detailed above, was proposed by Miss Simmonds, seconded by Mrs Patient and agreed.

Account Balances

HSBC Community Account (as at previous meeting £1.92)	1.10
HSBC Business Money Manager (previous meeting £18,485.09)	56,946.60

Report on Bank Reconciliation Verification Check

Mrs Patient reported that she was able to verify the bank reconciliation. Miss Simmonds will provide the verification for the November meeting.

133/20 OPEN FORUM

Street Lights

It was advised that a street light on the B668 by The Pastures was on all the time, and that the new one, recently installed on the B668 at the Oakham end of the village, was also on permanently. It was suggested that these be reported on 'Fix My Street'.

134/20 NEXT MEETING

The next Parish Council meeting is scheduled to be held on Monday 16 November 2020 at 19.30.